

BISHOPTON PARISH COUNCIL

Minutes of the Annual meeting and AGM of Bishopton Parish Council
which took place at 6.00pm on Thursday 16th May 2024 in Bishopton Village Hall



BISHOPTON ANNUAL MEETING

1. Attending: Parish Councillors Norman Melaney (Chairman), Geoff Preston, Debbie Latham, Phil Watson
Residents: Sue Melaney, Peter Latham
In attendance: Steve Rose (Clerk)
2. Councillor Melaney welcomed everyone to the meeting
3. Public Participation: there were no issues requested by residents
4. Annual Report by Chairman of Bishopton Parish Council Norman Melaney - the report covered:
 - 4.1. Planning issues, especially proposed Solar Farm and latest status of all of the issues including the role of the Parish Council;
 - 4.2. Environmental issues including the Parish Council's role in addressing issues such as speeding, road safety, fly tipping and flooding;
 - 4.3. Projects completed, especially the new playground. Also the many completed works on The Green including maintenance of trees and the shared environment. Also a successful Christmas Carol Singing and Social was held;
 - 4.4. Parish Precept – again the Parish Council made a commitment to keeping this as low as is reasonable;
 - 4.5. The Chairman thanked many who had contributed, most notable DBC Councillor Brian Jones who had retired and former Parish Clerk Les Foggett who had stepped down during the year being replaced by Steve Rose who was welcomed. He thanked his fellow Parish Councillors and all in the village who had helped to maintain the spirit and wellbeing of everyone who lives and works in Bishopton.
5. Financial statements for 2023/24: these were presented by the Clerk and showed £26k of income including large grants for the Playground, Defibrillators and Christmas Celebrations.
6. Updated Village Green Policy: this is work in progress. It was reported that the maps in the current policy were outdated and needed to be amended to show the accurate detail of all aspects of the Parish and areas of responsibility for maintenance.
7. There were no other issues of business or discussion.

ANNUAL GENERAL MEETING (followed Annual Meeting)

1. Minutes of the AGM of Bishopton Parish Council held on 16th May 2024: these were approved with no amendments;
2. Matters Arising from the minutes: none
3. Election of Officers for 2025/26:
Chairman – Norman Melaney
Vice- Chair Geoff Preston



4. Allocation of responsibilities for Parish Councillors
 - 4.1. Highways & Road Safety including Liaison with DBC: Phillip Watson
 - 4.2. Village Green: Norman Melaney
 - 4.3. Planters: Debbie Latham
 - 4.4. Mill Lane: Geoff Preston
5. Review of Asset Register: no issues raised
6. Insurance arrangements: It was agreed to continue being insured by the Zurich Local Councils Policy as recommended for Parish Councils at a cost of under £600;
7. Subscriptions to other bodies: none to discuss
8. Review of other Policies:
 - 8.1. Complaints Policy: agreed that no action was needed
 - 8.2. Freedom of Information: agreed that no action was needed
 - 8.3. Data Protection: reported that BOC are registered with the Information Commissioner's Office
 - 8.4. Press & media: agreed that no action was needed
9. Dates and location of ordinary meetings for 2025/26: to be held on the second Wednesday each month at 7pm in Bishopton Village Hall.