

Bishopton Parish Council



Agenda for the Annual Parish Meeting to be held on Thursday 16th May 2024 at 7:30pm in Bishopton Village Hall.

Any members of the public wishing to speak on any item should contact the Parish Clerk in advance of the meeting at clerk@bishoptonvillage.co.uk

All attending will be asked to register with the Parish Clerk on arrival.

1. <u>Welcome and Introduction</u>	The Parish Council Chairperson, Cllr. N Melaney, will welcome visitors and explain the procedure to be followed during the meeting, which will be informal.
2. <u>Apologies for Absence</u>	
3. <u>Parish Annual Report</u>	This will be handed out and councilors will talk through some aspects of the annual report.
4. <u>Financial Report</u>	The Parish Council Clerk & Responsible Financial Officer, Steve Rose, will present a financial report.
5. <u>Topics to be covered</u>	<ol style="list-style-type: none">1. Village Green Policy (attached)2. Road Markings in Parish3. Solar Farm
6. <u>Topics Raised by Public (Visitors)</u>	<ol style="list-style-type: none">1. Issues notified in advance2. All visitors present will be asked if there are any topics they wish to raise.
7. <u>Annual Business</u>	<ol style="list-style-type: none">1. Election of Officers for 2023/2024: Chair & Vice-Chair2. Allocation of responsibilities for Councillors3. Review of standing orders and financial regulations4. Appointment of Representatives to Outside Bodies5. Review of inventory of assets6. Confirmation of arrangements for insurance cover in respect of all insured risks7. Review of the council's subscriptions to other bodies8. Review of the council's complaints procedure9. Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the General Data Protection Regulations 201810. Review of the council's policy for dealing with the press/media11. Dates and location of ordinary meetings for 2024/25
8. <u>Date of Next Annual General Meeting</u>	The next meeting will be convened in May 2025