

Bishopton Parish Council

Minutes of the AGM & Parish Council Meeting held on Tuesday 24th May 2022 at 7:00pm.

Present: Cllrs: D Latham, G. Preston, N Melaney (Chairman), S Harker ,L Foggett [Parish Clerk],

Four members of the public, Mrs L MacMahon, Mrs J Robins, Mrs S Melaney and Mrs S Pilkington

369 Apologies for Absence: Ward Councillor Deborah Laing, Ward Councillor B Jones

370. Annual Business

370.1 Election of Officers for 2022/2023

Election of Chairman

Cllr Norman Melaney was proposed by Cllr Preston and seconded by Cllr Harker

Cllr Melaney was elected as Chairman and signed acceptance of office papers.

Election of Vice Chairman

Cllr Geoff Preston was proposed by Cllr Harker and seconded by Cllr Latham

Cllr Preston was elected as Vice Chairman and signed acceptance of office papers.

370.2 Allocation of responsibilities for councillors

Cllr Melaney will oversee the playground, Cllr Latham will oversee the tubs on the Village Green and the Bus Stop. Other responsibilities will be discussed at the next Parish Council meeting

370.3 Review of standing orders and financial regulations

These were accepted with no changes

370.4 Appointment of Representatives to Outside Bodies

There is a vacancy for a representative on the Darlington Association of Local Councils - however the Clerk to the Parish Council does attend these meetings.

370.5 Review of inventory of assets

The clerk handed out the review of assets in the form of the Asset register and this was accepted as a true reflection of the current assets which stand at £49,545.04

370.6 Confirmation of arrangements for insurance cover in respect of all insured risks

The clerk introduced the current insurance policy and it was noted that the phase 2 equipment in the playground was not on the insurance schedule. The clerk will contact the insurance company and request changes.

370.7 Review of the council's subscriptions to other bodies

The council agreed to continue with a Zoom subscription, a subscription to CALC and through them membership of NALC.

The subscription to The Parish news will continue and our registration with the ICO for GDPR.

370.8 Review of the council's complaints procedure

Will be carried forward to the June meeting

370.9 Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the General Data Protection Regulations 2018

Will be carried forward to the June meeting

370.10 Review of the council's policy for dealing with the press/media

Will be carried forward to the June meeting

370.11 Dates and location of ordinary meetings for 2022/2023 and next AGM and APM

It was suggested that we continue with the 3rd Tuesday into June (June 21st) and thereafter to look at the second Wednesday of the month, this will be reviewed.

371 Public Participation

371.1 There were no requests to speak.

372 Vacancies for Parish Councillors

The 3 vacancies for Parish Councillors and advertisements for replacements have been published. We have, as yet, had no interest except one note of interest and a response is awaited.

373 Declarations of Interest in Items on the Agenda:

Cllr Harker expressed an interest in the Playground Association

Cllr Preston expressed an interest in anything to do with Mill Lane.

374 Previous Minutes:

374.1 The minutes of the previous meeting were read and approved and were duly signed by the Chairperson as a true record of the meeting of 19th April 2022 meeting. Proposed by Cllr Preston and seconded by Cllr Latham.

375. Matters Arising from Previous Minutes:

375.1 Traffic Monitoring, Community Speedwatch and parking issues.

The clerk reported that the instances of speeding in the evenings was still much less than in previous months and that this again due to the great number of parked cars in the village, especially around the Talbot inn.

There was no report from speedwatch they are still waiting for new locations to be approved by the police

We still have not received revised quotations for signs regarding Speedwatch, these warning signs will be at each end of the village and one half way through the village, probably near the church.

Parking in the village. There are still issues of vehicles parking haphazardly on the village green especially around the Talbot inn. The clerk again pointed out that anyone concerned should use the Time Stamp Camera app available for smart phones and to send these pictures to enforcement at DBC and/or the police.

375.2 Playground progress.

Cllr Melaney reiterated that the prices have risen considerably as have labour costs in line with current inflation and shortage of materials, installation costs have doubled. We are pursuing grant applications and source equipment for phase 4 of the playground development. We have funding awarded of £10,500 from the Banks funding.



376 Financial

376.1 2021/22 budget monitoring & current financial position

The Clerk presented the opening financial statement for 2022-2023.

376.2 2021/22 AGAR

The AGAR papers were all signed and checked with this minute and the requisite papers sent to the external auditor. As soon as we hear from the external auditor the accounts for 2021/22 will be published.

376.3 Zoom Subscription

The zoom registration has been renewed

376.4 Insurance renewal

We have been contacted by Zurich Insurance and the clerk will furnish them with a list of all new playground equipment and request a cost for the policy

376.5 Petty Cash Payments

There are none outstanding

377 Planning Applications:

- 377.1 Planning Application 21/01086/FUL - Change of use of land for the siting of 24 no. holiday lodges together with new access track and other associated infrastructure works on land NE of Bishopton Lake.
This planning application has been revised but the council has resubmitted their objection. The Council will consider making a representation to the planning committee when the application is considered.

378 Matters Raised by Councillors & the Clerk:

- 378.1 The Bus Shelter - further reports on quotes for work.
Further to the ownership of the Bus Shelter being transferred from DBC to the Parish Council. We will go ahead and get new quotes for the work.
- 378.2 WIFI in the Village Hall for use by the Parish Council
The clerk has obtained a quote for this and this will be brought to the next meeting of the Village Hall management committee.
- 378.3 Matters that require follow up
We still have no news on the 40mph buffer zones on the roads approaching the village, more signage warning motorists of horses in the village, and 'gates' installed at the 30mph signs on the approach to The Green at one end of the village and High St at the other end. The signs warning about horses have now been installed.



378.4 The Queen's Platinum Jubilee 2nd-5th June 2022

There have been a number of meetings of a working party for the proposed activities. The Chair has applied to DBC for the requisite road closures. The planning is well underway, a generous donation has been made by Mr Robert Wall (Fencing), we have also had a generous donation from Mr Robert Bainbridge.
A full list of all donations will be published in July.

379 Village Green

379.1 Village Green trees survey update

The clerk has again received no further communication from the DBC Arborist. We will try and contact him again.

379.2 Damage to the Village Green and repair quotations

The Chairman will arrange a meeting with AWG in the next month and the jobs on the village green will have to split all the work as the residents have yet to reply to the Parish Council.

380 Date of Next Meeting:

Next Meeting is at 7:00pm on Tuesday 21st June 2022 in the Village Hall.

N.B. This date may have to change if councillors are away - to be determined.

The meeting closed at 9:09 pm.

Signed: Chairperson:..



Date

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