

## **Bishopton Parish Council**

**Minutes of the Parish Council Meeting held on Wednesday, 17<sup>th</sup> February 2021**

**At 7:00pm by remote access.**

**This meeting was held remotely, under the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020.**

**Present:** Cllrs: N Melaney (Chair), S. Harker, J. Robins, D Latham, G. Preston, L MacMahon, M. Moses and L Foggett [Parish Clerk].

**Apologies for Absence:** None

### **225 Public Participation**

225.1 With Covid 19 and the 'lockdown' there was no public participation

### **226 Declarations of Interest in Items on the Agenda:**

Cllr Preston expressed an interest in activity on Mill Lane.

Cllr Robins & Cllr Harker expressed an interest as members of the Playground Association committee.

### **227 Previous Minutes:**

227.1 The minutes were approved and were duly signed by the Chairperson as a true record of the PC meeting of 20<sup>th</sup> January 2021.

### **228 Matters Arising from Previous Minutes:**

228.1 Traffic Monitoring and Community Speedwatch

The clerk reported that he had read the speed monitors, the traffic was less than normal but there were instances of traffic speeding on the High Street of 56 mph (behind the monitor sign), and on the Green in excess of 40mph outgoing and Mill Lane between 30 and 40 mph, only 5 vehicles registered more than 35mph.

With regard to Speedwatch – Councillor Jones is going to look into the situation.

228.2 Playground – progress report.

There was no further progress, the details of the equipment are still being finalised.

We are awaiting prices for grass cutting and rolling and top seeding the playground.

There was some discussion about tipping of concrete slabs and the areas for planters and the use.

There was some discussion about creating a time capsule for placement in the playground possibly under the gazebo. This will be discussed at a future meeting. Cllr MacMahon suggested that we canvas the residents of the village.

228.3 The Calendar/Diary for 2020

There were no further additions to the calendar. Most of the subscription renewals take place after April – the Parish News subscription is on tonight's agenda.

## 229 Planning Applications:

- a. Ref. No: 21/00103/FUL Sauf Haul Farm Agricultural building  
Status: Awaiting decision
- b. The Clerk reported no decisions on 20/01185/FUL- an extension and garage at West End – the council returned no comment. DBC awaiting decision.
- b. The Clerk reported no decisions on 20/00863/FUL- an agricultural building at Sundial Farm – the council returned no comment. DBC awaiting decision
- c. The Clerk reported application 20/00923/FUL erection of a single story orangery extension to Plum Tree cottage Downlands Farm – no decision
- d. The Clerk reported application 20/01002/FUL erection of an extension to the cottage Downlands Farm – no decision.

## 230 Matters Raised by Councillors & Clerk:

### 230.1 Defibrillator

The claim for the funding and final report have been sent to Banks funding. There followed some discussion about future positioning of a second defibrillator.

### 230.2 The Bus Shelter

Cllr Melaney has yet to receive revised quotations for the work and will forward this to Cllr Robins and Cllr Latham and we will discuss this further at the next meeting.

### 230.3 The Police, Crime and Victim Commissioner's precept 2020-2021 consultation

The Council have not received a reply about our concern about the proposed police precept.

## 231 Village Green

### 231.1 Village Green Trees survey update

The clerk has ordered the work to be done by DBC. The order was made on 19<sup>th</sup> January but we haven't heard anything further, Councillor Harker will help the clerk to receive an answer from DBC.

### 231.2 Village Green Bulb Planting

Cllrs. Robins and Latham will survey the bulb situation over the next two weeks and report back to the Council at its next meeting.

### 231.3 Planters and new planters and benches on the Village Green.

Cllr Robins referred the council to her report which was sent out before the meeting. This after an inspection carried out by Cllrs Robins, Latham and MacMahon. In the report they recommend replacement of planters and benches in line with those granted in the award from Banks funding. Cllr Robins indicated that we need to contact Marguerite Foreman re the tree outside no(s)3 The Green. With regard to the benches we need to contact Mr R Wall about the bench that he donated to the village. Mrs Christine Wall has been contacted about the memorial bench outside No 9 High Street and she is happy with our proposal.

The Parish Council resolved to purchase the planters proposed by Cllr Harker and seconded by Cllr Latham.

After some discussion, the Parish Council resolved to purchase three three seaters and one four seater this proposed by Cllr. Macmahon and seconded by Cllr. Preston.

231.4 Village Green Inspection – to set a date and Cllr Robins report on the Village Green.

There was some discussion regarding the planting on the village green and whether to change the planting in the tubs away from just bedding to more perennial planting.

The moving and replanting of other trees was discussed. Cllr Latham will look into getting the miniature conifer on the village green removed.

Damage to the Village Green on the Green. The resident will be contacted.

The Post box has been repainted.

Weedkilling – Cllr MacMahon and Cllr Robins will investigate and take action in a number of areas. Cllr MacMahon will look into getting a new supply of grass seed.

The village green inspection will take place on Saturday 10<sup>th</sup> April at 2:30 pm

**232 Financial**

232.1 2020-2021 budget monitoring & current financial position

The clerk presented the accounts and the current financial position

232.2 Payment to Parish News for Advertising 2021

The annual payment for advertising in the Parish News is now due and we have had an invoice for £70.00 proposed by Cllr Moses and seconded by Cllr Harker.

232.3 Organisation of payments from Petty cash

The Clerk explained that the Parish mobile phone contract was coming to an end and that he has negotiated a new contract at £7.50 per month instead of £5:00 and this would be placed on a direct debit from the Parish current account. This change was passed proposed by Cllr Preston and seconded by Cllr Moses.

There were claims on petty cash from the clerk for £10.00 for the last two months of the old phone contract for plastic boxes for the bus stop - this was approved proposed by Cllr Latham and seconded by Cllr. Moses and £5.10 for postage stamps, this was proposed by Cllr Preston and seconded by Cllr Latham.

The council agreed to £100 top-up of the petty cash as it was now standing at £30.00.

The clerk will report back to the Council with regard to the audit and the AGAR return,

**233 Correspondence**

It was decided to add only a brief summary of correspondence as detailed lists of email etc. are available if required.

The council agreed that correspondence will be mentioned but not itemized. The clerk has a record of all emails, telephone calls and postal communication which can be interrogated as necessary.

**234 Matters Dealt with since last meeting**

The chair suggested that a number of residents in the village be asked to support the grant application to the National Lottery fund.

Cllr MacMahon asked that the Parish Council support the complaint about 'closed' footpath. The clerk and chairman will contact Steve Petch and support our previous complaint.

Cllr Robins asked that concerns expressed by residents be placed on the next PC agenda.

**235. Date of Next Meeting:**

The meeting closed at 8:48 pm.

Next Meeting 7:00 pm on Wednesday 17<sup>th</sup> March 2021 .

Signed: Chairperson: \_\_\_\_\_



Date \_\_\_\_\_

17/03/2021