

## Bishopton Parish Council

### Minutes of the Parish Council Annual General Meeting held on Wednesday, 23rd June 2021 at 7:00pm in Bishopton Village Hall

**Present:** Cllrs: L. MacMahon, J. Robins, D Latham, G. Preston, M.Moses, N Melaney & Cllr. Brian Jones of DBC, L Foggett [Parish Clerk].

**267 Apologies for Absence:** Cllr S Harker has sent apologies

**268 Public Participation**

There have been no notifications from the public.

**269 Declarations of Interest in Items on the Agenda:**

Cllr Robins expressed an interest in the Playground Association

Cllr Preston expressed an interest in anything to do with Mill Lane.

**270 Previous Minutes:**

270.1 The minutes of the previous meeting were read and approved and were duly signed by the Chairperson as a true record of the AGM and general meeting of 19<sup>th</sup> May 2021 meeting.

The minutes proposed by Cllr MacMahon and seconded by Cllr Melaney.

**271. Matters Arising from Previous Minutes:**

271.1 AGM Matters carried forward from the last meeting

Allocations of responsibilities for councillors:-

There were a number of specific responsibilities allocated

Cllr MacMahon will be responsible for reporting fly tipping and for monitoring grass cutting and strimming of the Village Green

Cllr Robins will look after the defibrillator, report on PROWs and the memory box - she will also assist with Village Green and report on dog fouling.

Cllr Latham will look after the tubs and planting on the Village Green, she will also look after , the bus stop.

Cllr Preston will monitor Mill Lane

Cllr Harker will assist with inspections of the playground

Cllr Melaney will oversee the provision of equipment and maintenance of the playground, he will also look after Community Speedwatch.

Review of Policies

The clerk has circulated updated Standing Orders and Financial Regulations, it is hoped to approve these at the next meeting.

The Clerk will circulate risk assessments for the playground and the child protection policy before the next meeting.

Allocation of councillors to external bodies.

Cllr Moses will continue to represent the council at the meetings of the Darlington Association of Local Councils.

## 271.2 Traffic Monitoring

The traffic on Mill Lane is still mainly keeping below 30-35 mph.

**Most drivers are travelling between 30 and 40 miles an hour and there are still people** travelling through the village at 50-60 miles an hour in the early hours of the morning.

There are still motorists accelerating behind the traffic monitors, unaware that their speed is being monitored. In the last month 65 vehicles incoming at the High St exceeded 40mph and 285 vehicles outgoing exceeded 40mph.

We will continue to endeavour to get speedwatch up and running. Cllr Jones will assist us in this and try and get the arrangement with Middleton St George Parish Council established.

The clerk reported that he had spoken to P Ibbertson of DBC highways dept who has the signs for checking satnav before entering Mill Lane (both ends). He is also looking into moving the 30mph limit signs on Mill Lane outside the school and possibly providing buffer zones of 40mph at both ends of the village.

## 271.3 Playground progress.

The phase two of the equipment installation was delayed but has now been installed. There is a problem with the slide and Sovereign have arranged to have it inspected and replaced.

Cllr Melaney has contacted Rospa with regard to their inspection and has conveyed their findings to the Insurance company

## 272 Planning Applications:

### 272.1 Planning Application 21/00603/FUL - new driveway/entrance at Sundial Farm

The Parish Council has lodged an objection to this new entrance on safety ground do to the speed of traffic on the road outside the gateway/entrance we also objected to the removal of mature hedging.

## 273 Matters Raised by Councillors & the Clerk:

### 273.1 Annual Parish Meeting arrangements.

The general view was that the Parish Meeting be postponed until further notice. The Chairman's report for 2020/2021 will be published.

### 273.2 The Bus Shelter

We are still awaiting further quotes for the work.

### 273.3 Matters to follow up

The clerk reported contact DBC Highways dept (Paul Ibbertson) regarding signs in the village and the speed limits at the end of Mill Lane, the waste bin at the west end of the village and has contacted S Petch regarding the rotten stile.

### 273.4 Website/Picture memory box

The clerk has determined that to create a document repository on the website was going to be too expensive. A Facebook group has been created to enable Cllr Robins to ask residents to join and for collecting photographs and documents about the village. It is titled Bishopton Memories.

### 273.5 Parking Issues

It was agreed that the chair would contact the household where there were parking problems. The clerk reported that the two new residents have been issued with Village Green policy and a welcome letter.

## 274 Village Green

### 274.1 Village Green trees survey update

The clerk has again tried to get a response from DBC regarding the trees survey.

274.2 Planters and new planters and benches on the Village Green. - progress report Cllrs Latham, Robins and MacMahon have purchased the plants and finished the planters. This came in under the budget of £320. Cllr Latham checked the capacity of the reservoirs for ongoing watering.

The new benches will be sited soon, the four seater bench to be sited at the end of the church if it is able to fit it on the base.

One of the old benches will be refurbished and will be sited where the old bus shelter used to be at the west end of the village.

## 275 Financial

### 275.1 Audit 2020-2021 Annual Returns

The Chair signed the audit report and the Annual Governance and AGAR documents to be presented for external audit. The certificate of exemption will be forwarded to Mazaars the government appointed auditors.

The council accepted the audited accounts proposed by Cllr. MacMahon and seconded by Cllr Moses.

### 275.2 2021/22 budget monitoring & current financial position

The clerk referred to the new spreadsheet for 2021-22 and the initial income and expenditure.

### 275.3 Payment for plants on the Village Green

Cllr MacMahon presented the invoice for the plant purchases for £274 It was proposed by Cllr Robins and seconded by Cllr Preston that we pay this.

### 275.4 Zurich Insurance renewal

The invoice for insurance renewal was presented. This was premium of £379.29 was increased by £27.36 to a total of £406.65 It was agreed to pay this proposed by Cllr MacMahon and seconded by Cllr Robins.

### 275.5 Sovereign Invoice for phase 2 of the Playground.

This was deferred to the July meeting - see item 271.3

275.6 The hire of the Heras fencing in the playground. The sum of £233.40 was paid in May at the end of the hire period. This was confirmed and proposed by Cllr Preston and seconded by Cllr Latham.

### 275.7 Clerk Salary April - June 2021

It was agreed to pay this proposed by Cllr Robins and seconded by Cllr MacMahon.

275.8 Payment for Stainless Steel screws and brackets for new benches - £130.26 initial payment of £119.89 proposed by Cllr Preston and seconded by Cllr Moses.



275.9 Petty Cash Payments

There are two petty cash payments outstanding. Cllr Latham for reimbursement for purchase of plants of £8.25 The clerk for A3 laminating pouches of £7.99.

These were agreed for payment proposed by Cllr Moses and seconded by Cllr Robins. It was agreed to increase the petty cash by £200.

**276 Date of Next Meeting:**

The meeting closed at 9:05pm.

Next Meeting 7:00pm on Wednesday 28<sup>th</sup> July 2021 in the Village Hall.

Signed: Chairperson:



Date

28/7/21