**Bishopton Playground Association**

**Minutes of the Bishopton Playground Association (BPA) General Meeting held on Wednesday 12th February 7:00pm in The Blue Bell Public House, Bishopton Village**

# Present: S. Pilkington, N Melaney, S Harker, J Kerry

# Supporters & Guests: L Foggett, l Guest, S Elliott, K Coupland

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1. **Apologies**
   1. L Bowes, J Robbins
2. **Minutes of the Previous Meeting**
   1. Agreed as correct and signed.
3. **Public Participation**
   1. None to report.
4. **Declarations of Interest**
   1. Nothing declared.
5. **Matters Arising**
   1. Arranging a date to confirm the design of the playground sign with the competition winner still outstanding. SH to progress with child’s parents.
   2. Initial equipment agreed at the last meeting could be installed as soon as May, it was agreed that it would be preferable to have a finished sign ready for the same time.
6. **Financial Report**
   1. Opening a new bank account was confirmed as not straightforward at the last meeting, and it was suggested that the Parish Clerk, L Foggett, be consulted regarding continued use of the existing separate bank account held by Bishopton Parish Council. The account is currently holding playground funds. L Foggett confirmed to the meeting that the account could continue as it is and be administrated by the Parish Council and in his capacity as Parish Clerk, L Foggett he would be able to process any transactions. The funds would be controlled by the BPA Treasurer.

1. **Update from Bishopton Parish Council (BPC)**
   1. The playground site is to be used to hold a village fete, potentially in September; this would be within the terms of the lease. It was acknowledged that consideration regarding such use of the site needs to be given when planning layout of playground equipment.

# Progress

* 1. Equipment to be included in funding application is being reviewed as main agenda item of this meeting; see item 10.

# Health & Safety

* 1. Nothing to report.

# Equipment and Quotations Review:

# Applications for small grants from Banks and Lambs Hill Wind Farms have been submitted and should these be successful, BPA will be in a position to place orders for the following equipment in the next 12 weeks:

# Lambs Hill: Set of goal posts

# Moor House: Activity panels, a play hut for toddlers and a gazebo to provide shelter.

# The bid being prepared currently includes the cost of laying a bonded resin pathway from the gate towards the back of the field, following the line of the boundary between the playground and the school. This is an expensive option, however once of the benefits of the long lifespan and minimal maintenance requirements had been understood it was agreed unanimously that this was a preferable option should funding allow. It was also agreed that the overall plan should allow for the pathway to be extended around the whole perimeter of the playground, which would satisfy a number of requests from the initial questionnaires for a cycling or running track on the site.

# Accessibility for all children was discussed, and it was confirmed that the initial bid will include an accessible roundabout and a nest swing which is safe for less mobile children to use. Additionally, the gazebo identified within the grant application (item 10.1) has an access ramp, the pathway surface (item 10.2) is smooth and even, and the activity panels (item 10.1) will be installed at a low height.

# Lawn matting was agreed as the best surface to be used around any equipment, as this is lower cost than many other options, allows a 2m safe fall height and will maintain and protect grass cover while allowing it to be cut.

# Fundraising and Publicity

# The next fundraising event is a children’s Beetle Drive on Friday 28th February, 5-6:30pm in the village hall. A tea dance is being planned for 1st April. Bother events are to be held in Bishopton Village Hall. S Pilkington to complete risk assessments for both. N Melaney to confirm regarding whether the village hall insurance covers this and future events, and other health and safety requirements.

# Donations & Acknowledgements

* 1. Nothing additional since the last meeting.

# Correspondence

# Nothing to report.

# Any other Business

# Clarification is needed regarding organisation of a village fete on the playground site; this will be raised at the forthcoming Parish Council Meeting.

# The proposed layout of the small development currently being proposed on the plot of land for sale opposite the playground entrance is a concern for BPA. This will be discussed at the forthcoming Parish Council Meeting where the Parish Council’s response to the planning consultation will be agreed.

**The meeting closed at 8:45pm.**

Then next meeting will be held Wednesday 4th March at 7:00pm in the Conservatory room in the Blue Bell Public House.

Signed: Chairperson: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_