**Bishopton Playground Association**

**Minutes of the Bishopton Playground Association (BPA) General Meeting held on Wednesday 9th October at 7:00pm in The Blue Bell Public House, Bishopton Village**

#  Present: S. Harker, S. Pilkington, P. Slater, L Foggett

#  Guests S Elliot, G Scott, J Robbins, K Coupland, L Guest, L Bowes

#  Apologies for AAbsence: J. Kerry, N Melaney

1. **Minutes of the Previous Meeting**
	1. The minutes of the meeting dated 4th September 2019 were accepted.
2. **Guests**
	1. Guests were welcomed. LF explained purpose and background of committee and constitution to guests.
3. **Matters Arising**
	1. Item 2.1: Bank account. PS explained that he required a signed copy of constitution to proceed with identified bank account; a Community Account with Co-Op as agreed at the last meeting.
	2. A copy of the agreed constitution was circulated and signed by the 3 officers: S. Harker, S. Pilkington, P. Slater.
4. **Financial Report**
	1. Funds set aside for the playground are currently held in a separate bank account via Bishopton PC until the bank account with Co-Op is opened.
	2. SP raised that issue of personal costs being incurred such as printing which should perhaps come from a petty cash fund. SP proposed a petty cash fund would be created once funds are in the Co-Op bank account. SH Seconded. The motion was agreed.
5. **Update from Bishopton Parish Council (BPC) from L Foggett**

 *BPC recently held an emergency meeting to discuss among other things the matters arising from the inaugural BPA meeting; the following was agreed;*

* 1. Seating: BPC has purchased 3.no picnic benches on behalf of BPA, these were used for the opening event in September and have since been placed in storage over the winter period.
	2. Dogs: BPC have asked for the playground to be added to the listed sites under the Public Spaces Protection Order which will replace the 2010 “Dog Order” in November 2019.
1. **Opening Event**
	1. The opening event was deemed a success with a good turnout and some fun games. Sadberge Parish Council kindly loaned their tug-o-war ropes, and Yarm School the 5-aside goal and pick-up truck. All facilitated by Les Foggett
	2. To date only 3 entries have been received into the competition to name and design an official permanent sign for the playground, it was agreed by all that the deadline can be extended until the next meeting with hand-in points remaining at both public houses. SP and PS to contact school Headteacher to ask for assistance with distribution to children.
	3. Future events. The lease allows 1 major event per calendar year.

# Access

* 1. Access remains as “needs to be improved “as currently wheelchair/ pushchair access is difficult due to the landscape around the entrance gate. This is to be put to BPC for consideration as inclusive access is a ROSPA requirement.
	2. The pedestrian gate is now permanently open allowing people to use the field.

# Health & Safety

* 1. Nothing to report

# Equipment:

# The representative from Playdale is going to produce a plan of the playground and suggest equipment that could be incorporated.

# Further suppliers are to be identified and approached in the meantime.

# At the next meeting time will be taken to agree a tendering process.

# Fundraising and Publicity:

* 1. SP to draft a template letter to send to local businesses for donations and identify matched funding sources.
	2. Fundraising events to be explored for example auction of promises, race night, beetle drive, disco. Short term a quiz night is feasible, date to be Friday 29th November at 7:00pm in the Village Hall. Organisation of this to be led by S Pilkington and S Elliot.
	3. Fundraising barometers to be created with a target of £30,000 and be set up in local public houses and the Parish Council noticeboard. **Action S Pilkington**.
	4. Updated Parish Council Website will include a page for the playground.

# Donations & Acknowledgements

* 1. Donations have been gratefully received from The Village Hall Coffee Morning, The Blue Bell Halloween Disco 2018, Dogwood.
	2. Ray Wallace & Adam Wallace have kindly cut the grass and trimmed the hedges free of church in preparation for the opening event. In addition they have delivery of benches and agreed to store them free of charge over the winter. Ian Robbins assisted with transporting and constructing the benches.

The meeting closed at 8:45pm.

Then next meeting will be held Wednesday 6th November at 7:00pm in the Conservatory room in the Blue Bell Public House.

Signed: Chairperson:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_