

Bishopton Parish Council

Minutes of the Parish Council Meeting held on Wednesday, 18th December 2019 at 7:00pm in Bishopton Village Hall

Present: Cllrs: N Melaney (Chair), M.Moses, J. Robins, D Latham, S.Harker, L MacMahon, G Preston
Cllr. Brian Jones of DBC, Cllr. Deborah Laing of DBC and L Foggett [Parish Clerk].

Apologies for Absence:

72. Public Participation

72.1 There was no public participation.

73. Declarations of Interest in Items on the Agenda:

73.1 Cllr Harker declared an interest in the Playground as she is Secretary of the Playground Association. Cllr Preston declared an interest in the closure of Mill Lane.

74. Previous Minutes:

74.1 The minutes of the previous meeting were read and the secretary apologized for the incorrect spelling of the Church Warden's name and corrected it to Richard Frankland. The minutes were then approved and were duly signed by the Chairperson as a true record of the 20th November 2019 meeting.

75. Matters Arising from Previous Minutes:

75.1 Traffic Monitoring and Community Speedwatch

The clerk reported that the Traffic monitor on the Green had been reset and readings have been taken for all three monitors for December, these will be analysed once a computer fault is rectified.

Cllr Melaney reported that three other names have volunteered for community speedwatch as a result of the December newsletter.

Cllr Melaney again reported that the equipment for Speedwatch was still not forthcoming from Durham Constabulary. He will continue to pursue this. The clerk will try and contact PCSO Andrew Raby of Durham Constabulary about training.

Cllr Preston again raised the problems of huge articulated vehicles blocking Mill Lane. This was reported to the police. The Parish Council will pursue this with the police and DBC and that the PCSO be made aware. Cllr. Melaney will again request that the local businesses who are receiving deliveries make their suppliers aware of access restrictions.

Cllr Jones of will also make enquiries of the highways dept at DBC.

75.2 - Playground - progress report.

The minutes of the Playground meeting of 6th November have been distributed.

The Playground committee reported that the fund raising event on 29th November was a huge success, The funds raised at the event have been banked in the Parish Council playground account – the total raised was £1090.00

The playground treasurer – Mr Peter Slater is still trying to get banking facilities

organized with the Co-operative bank.

Cllr Melaney is still pursuing playground equipment suppliers and He is meeting with suppliers to try and firm up estimates.

There was some discussion about advertising on the fences and the reinstatement of the Village Fete. The Clerk will look into the lease restrictions and report back to the Council.

There was a request that the Playground committee minutes be copied to the website.

The council agreed to further discuss the Village Fete at the next meeting.

It was also suggested that the three existing organisations in the village – the Parish Council, the Playground Association and the Village Hall committee should all meet to liaise on the future direction of the village and that should be discussed in the new year.

75.3 Playground Sign Winners.

The Parish Councillors reviewed the designs which had been submitted for the playground sign and determined that the winner of the under 11 category was Katy and the winner of the over 11 category was Jessica McQueenie. The winners will be invited to meet with the council to come up with a final design. The winners will receive prizes of Cinema Tokens to the value of £25.00 each

76 Planning Applications:

- 76.1 The Clerk reported no decisions on 19/00918/LBC and 19/00917/FUL for the demolition of a conservatory at the rear of No 26 High St and erection of a large extension including a 'garden room' extension.
- 76.2 The Clerk reported no decisions on 19/00902/FUL a retrospective request from 'Dogwood' for permission for the open building and attached shed erected at Dogwood West.
- 76.3 Planning permission request 19/01102/FUL was tabled – this being a retrospective application for a Hay/Straw storage facility at the west end of the village. Councillors will review this and advise the clerk of a response.
- 76.4 Planning permission request 19/01133/FUL was tabled – a ground and first floor extension to Plum Tree Cottage, Downland Farm. Councillors will review this and advise the clerk of a response.

77 Matters Raised by Councillors & the Clerk:

77.1 Signage on the Village Green

Cllr. Melaney has repaired the parking sign on the village green which was damaged. He reported that the other signs are in need of repair. It was suggested that we review the signage when we next inspect the Village Green in April.

Cllr. McMahon reported that the signs at the west end of the village have been repaired.

77.2 Defibrillator

Following discussions in the last two months the Parish Council instructed the clerk to look into the cost of provision of a defibrillator for the village.

The cost of the defibrillator unit and cabinet are approximately £2000 ex VAT and there would need to be a contingency for power connections and training and maintenance. The clerk will draw up figures with a view to forwarding a grant request for the funding.

78 Village Green

78.1 Village Green Trees update

The trees on the village green have been pruned by M.Leighton and he has submitted an invoice.

The tree survey has been carried out by BDC on 31st October. The clerk has asked for the report on the survey, which is yet to be forthcoming from Darlington Borough Council. Cllr. Jones offered to try and see what the delay is.

78.2 Leaves on the Village green.

The Clerk has again contacted DBC regarding the collection of leaves and arranged collection as necessary. The leaves have been gathered into piles by M Leighton for which he quoted £250 plus VAT.

78.3 Tubs and Planting on the Village Green

We have now ascertained the cost of replacement tubs for the Village Green. The Clerk will prepare a grant application for the tubs.

79 Financial

79.1 Alternative banking arrangements

The clerk is to investigate alternative banking arrangements as our current bank – NAT West are not being very flexible about payments

79.2 2019/20 budget monitoring & current financial position

The Clerk presented the breakdown of the Playground finances and the current financial position and forecast for the rest of the year.

79.3 Payment of the Clerk's salary

The salary of £322.44 for the 4th quarter was agreed. Proposed by Cllr. Robins and seconded by Cllr Harker. The PAYE of £80.60 will be paid on 17th January 2020.

79.4 Payment for Christmas lights

The new Christmas lights have been purchased but didn't arrive in time for erection this year. The cost was £199.88 ex VAT (£239.86 inclusive). This payment was approved, proposed by Cllr MacMahon and seconded by Cllr. Harker.

79.5 Payment for Fishburn Brass Band for the Carols around the tree.

It was agreed before the meeting that the Talbot would pay the Brass band and then invoice us for the cost.

79.6 Payment for the last cut on the playground

The council agreed to pay this once the date of the cut had been established.

79.7 Payment for tree pruning on the Village green

The invoice received from M Leighton for £192 for pruning the four trees on the Village Green was accepted and paid – proposed by Cllr McMahan and seconded by Cllr Moses.

79.8 Organisation of payments from Petty Cash

A payment for £26.33 for printer ink was approved. Proposed by Cllr. Preston and seconded by Cllr. Robins.

80 Correspondence

It was decided to add only a brief summary of correspondence as detailed lists of email etc. are available if required.

INCOMING

Bishopton Clerk Salary Oct-Dec 2019
Christmas Activity emails
Grant payment for Christmas from Banks
Delivery of Christmas Lights
Dogwood emails from several Cllrs.
Leaf collection in Bishopton
Results of Fundraising Quiz
Telephone conversations and email with Festive Lights
Minutes of playground committee
Request from Sovereign Play equipment
M Leighton re trees on Village Green
Tree Survey report
NALC newsletter
Cleveland Local Councils Association



OUTGOING

Christmas Lights orders
Bishopton Clerk Salary Oct-Dec 2019
Clearing Leaves in Bishopton Village
Tree survey on Village Green to DBC
Emails to Fishburn Brass Band.
Planning applications for Bishopton
Tree Inspection in Bishopton Case Ref 1527372

81. Matters Dealt with since last meeting

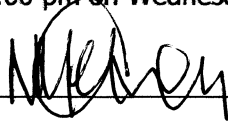
- 81.1 The council requested that the clerk write to the Talbot and thank Dave and Anna and their staff for the work on the Christmas Carols.
- 81.2 The Council are indebted to Cllr. Melaney and the Clerk for installing the plaque for Bishopton Airfield on the plinth. We will also like to thank Mr John Hall for the loan of tools to complete the job.
- 81.3 The clerk will investigate the fly tipping of manure in and around the village.
- 81.4 The clerk will start to prepare a calendar/diary of events for the Parish Council for the coming year.

82. Date of Next Meeting:

The meeting closed at 9:05 pm.

Next Meeting 7:00 pm on Wednesday 15th January 2020 in the Village Hall.

Signed: Chairperson: _____



Date _____

15/1/20