

Bishopton Parish Council

Minutes of the Parish Council Meeting held on Wednesday, 20th June 2018 at 7:30pm in Bishopton Village Hall

Present: Cllrs: L. MacMahon, M. Moses, J. Robins, N Melaney, D Latham, G. Preston & Cllr. Brian Jones of DBC, L Foggett [Parish Clerk].

1 Apologies for Absence; Visitors

1.1 No apologies, Mr. G Baines of Bishopton Village Hall Committee in attendance.

2. Election of Chair

2.1 Cllr G Preston was proposed by Cllr MacMahon and seconded by Cllr Robins, Cllr Preston will take the Chair and remain in post until the beginning of the next Parish Council meeting in July.

The Chair invited Mr. Baines to speak to the council about the Village Hall committee. Mr. Baines expressed some concern about the future of the Village Hall in Bishopton and asked the Parish Council to consider the situation for the coming years. It may be that it will not be able to form a working committee after April next year and he asked the Parish Council if they would consider being custodians of the keys and financial affairs if the Village Hall was to be 'mothballed'. Insurance and business rates would still need to be paid and the Village Hall would soon decline and eventually would need demolishing if nothing was done. There are sufficient funds to continue to pay the insurance and business rates. The notion would be that the Parish Council would be custodians of the land and that it could only be used for the community. The Parish Council suggested that the Village Hall Committee could send a flyer around the village informing residents of the situation, and try to gain support for a facility which would be a great loss to our community.

3 Declarations of Interest in Items on the Agenda

There were none

4. Previous Minutes:

4.1 A.G.M & Meeting on 16th May 2018

The minutes of the previous meeting were read and approved and were duly signed by the Chairperson as a true record of the 16th May 2018 meeting.

5. Matters Arising from Previous Minutes:

5.1 Traffic Monitoring Equipment – progress. The clerk explained that producing a grant application for funds to replace/repair the existing equipment had become complicated by offers from the manufacturers of the equipment and we are still looking at applying for funding for a second speed monitor, this would enable monitors to be set up at both ends of the village to monitor through traffic simultaneously.

5.2 Funds held for Young Persons of the Parish – play area - progress report. The Clerk stated that the solicitor has reported that the lessor is agreeable in principle to the Parish Council having assurances about compensation and/or relocation of the playing field should a 12 month re-development break clause be instigated. We are

awaiting confirmation of this from the lessor's solicitors and a re-wording of the lease.

5.3 Casual vacancy – progress report

There have been no applications for the vacant post of Parish Councillor

5.4 Battles Over – Progress report

Cllr Latham will contact the school again and further discuss activities that the children of the village can get involved with.

5.5. Bishopton Airfield – Progress Report

We have contacted Darlington Borough Council regarding the verge next to the airfield. It does belong to the council but we cannot erect anything on the verge which is not a recognised traffic sign and which may be a hazard. The clerk will contact the planning department of DBC and the Airfields of Britain Conservation Trust again and see how we can proceed.

5.6 Flag pole purchase.

The council agreed to produce a flyer to residents of the village about the possibility of a flagpole to gauge opinion. It was suggested that the flagpole be linked to the Battles Over commemoration and the Airfield plaque marking and also that the flagpole would be used on other special occasions.

6. Planning Applications:

6.1 Planning Application 18/00366/FUL Sundial Farm – Removal of Occupancy Condition.

After some discussion about the application, the council agreed to look at the application and send recommendations to the Clerk within 21 days (by 11th July.)

6.2 The Clerk reported having heard from DBC planning committee have granted Listed Building Consent with restrictions to the alteration of 26Highh St Bishopton. This despite the objections put forward by the Parish Council.

7. Matters Raised by Councillors & the Clerk:

7.1 Data Protection

The clerk reported on the General Data Protection regulations and the documents produced. The Councillors and Clerk all signed consent forms for their personal data to be held by the Council. The Council is registered with the ICO and all the compliant documents are on the website.

7.2 Parish Council Documents

The clerk reported that all the council documents have been re-drafted and will be sent out to councillors for comment/amendments.

7.3 The state of roads surrounding Bishopton report

We are trying to get some definite answers from DBC about the state of the roads and the potholes and signage which has still not been addressed. The clerk will continue to try and set up a meeting with Carl Reay of DBC.

- 7.4 The Village Hall
The Council discussed the future of the village Hall and Mr Baines report. It was decided that the Parish Council will monitor the situation. This will be discussed further at the next meeting.
- 7.5 The Church Gate
The clerk reported that there has been no further communication from the Cemetery and Crematorium Manager of DBC since the matter was first raised in February. The clerk will contact her again about progress.
- 7.6 The Parish Council Noticeboard.
There have been reports of the noticeboard being updated and the board/cabinet be kept in good order.

8. Village Green

- 8.1 Village Green strimming
The strimming has been carried out twice by Mr. Leighton and we have had an invoice from him.

- 8.3 Village Green weed killing and top seeding
The clerk has contacted Mr. Leighton and asked for an update of the quotes for weed killing and top seeding which he provided in May of 2017. These were discussed and, weather permitting, it was agreed. to go ahead with the selective weed killing and to seed later.

- 8.3 Village Green planting and maintenance of flower tubs
Councillor MacMahon reported that she had removed suckers from trees and branches that had been blown down. Cllr Latham has purchased and planted up the tubs. The council discussed the condition of the memorial tree planted at the west end of the village. We will monitor the situation

9 Wind Farm Proposals

- 9.1 Lambs Hill Liaison Committee
The next meeting is in September/October
- 9.2 Moor House Liaison Committee
The next meeting is in September/October

10. Financial

- 10.1 2018/19 budget monitoring & current financial position
The Clerk presented the forecast for the 2018/2019 year., and the current financial position.
- 10.2 Invoice for works on Village Green progress report
The council agreed to pay the invoice from AWG which will be settled when work is complete
The council will contact the resident of no 17 High St. regarding the railings outside the house. The work will be completed when the resident returns from holiday
Cllr Latham proposed that we pay AWG in full and this was seconded by Cllr MacMahon.
- 10.3 Invoice for strimming.
The first invoice from E & M Leighton for strimming has been received. Cllr MacMahon proposed payment seconded by Cllr Robins.
- 10.4 Invoices for plants for the village green tubs.
It was proposed by Cllr Robins and seconded by Cllr Preston that we pay these invoices.
- 10.3 Clerk's salary .

The clerk submitted payment details for the quarter ending 30th June. It as proposed by Cllr MacMahon and seconded by Cllr Preston that this be paid.

11. Correspondence:

INCOMING

- Email from DBC re planning permission no 2 High St – granted 16.05.18
- Email from Councillor Jones confirming practicality of Chairman’s position 17.05.18
- Email from Cllr Preston confirming position of Airfield Plaque 17.05.18
- Email from Cllr MacMahon re history of VH payments. 21.05.18
- Email from ICO reference registration of BPC under GDPR 22.05.18
- Email from ICO confirming registration of BPC under GDPR 22.05.18
- Email from Zurich Insurance confirming payment of premium 22.05.18
- Email form Paul Dalton of DBC asking for confirmation of information re GDPR 23.05.18
- Email from Councillor Jones and DBC planning dept re equestrian centre. 24.05.18
- Emails from Cllr Robins and Cllr MacMahon re manure on road 29.05.18
- Email from Cllr Preston re manure on the road. 30.05.18
- Email from DBC saying complaint re manure will be looked into 30.05.18
- Email from UnipartDorman re details of all of the traffic monitoring equipment 30.05.18
- Email from ICO re direct debit form and payment of registration 01.06.18
- Email from Cllr MacMahon re strimming on village green 07.06.18
- Email from DBC confirming that they will look into manure on road 08.06.18
- Email from Phill Newton Re Lease of Playground 08.06.18
- Email from Cllr Latham re plants for tubs on VG inc payment request 09.06.18
- Email from Mark Leighton confirming VG Strimming and quote for weed killing etc. 10.06.18
- Email from Benson Wood re salary and GDPR request. 13.06.18
- Email from Cllr MacMahon re resident of 11High St 13.06.18
- Email from J Harland Resident of 11 High St re railings 14.06.18
- Email from Steve Ragg re CiLCA mentoring course(21/22 June) 14.06.18
- Email from Mr Baines of VH committee asking to attend and speak to PC 14.06.18
- Email from Councillor Jones re road closures around Bishopton 18.06.18
- Email from DBC Planning Notification of Planning decision re 18/000067/LBC 19.05.18
- Email from Diane Rickaby (Billingham Town Clerk) re CiLCA course 20.06.18
- Email from resident re state of road repairs behind church 20.06.18

OUTGOING

- Email to Will Cookson of UnipartDorman re traffic monitoring equipment 17.05.18
- Email to Planning DBC response to 18/00366/FUL 17/05/18
- Letter to Cleveland Local Councils Association including payment of subscription. 17.05.18
- Letter to Zurich Insurance including payment of annual premium 17.05.18
- Letter to ICO including DD payment request 18.05.18
- Email to Carl Reay re state of the roads around Bishopton 18.05.18
- Email to Will Cookson of UnipartDorman re traffic monitoring equipment 27.05.18
- Email to DBC re manure on the road 30.05.18
- Email to J Harland – No 11 High St regarding handrail and finish to tarmac. 30.05.18
- Email to Steve Ragg re CiLCA course 30.05.18
- Email to Benson Wood re salary 06.06.18
- Email to Mark Leighton re strimming of VG 08.06.18
- Email to Phill Newton asking about Lease 08.06.18
- Email to Cllrs re draft lease from Phill Newton 08.06.18
- Email to J Harland – No 11 High St regarding handrail and finish to tarmac. 13.06.18
- Email to Mr Baines inviting him to speak to PC 14.06.18
- Email to Will Cookson of UnipartDorman re traffic monitoring equipment 15.06.18
- Email to Carl Reay re state of the roads around Bishopton 19.06.18
- Email to Cllrs re DBC Planning Notification of Planning decision re 18/000067/LBC 19.06.18

12.Matters Dealt with last meeting

12.1

13. Date of Next Meeting: 7:00pm on Wednesday 18th July 2018 in the Village Hall.

The meeting closed at 9:20pm.

Signed: Chairperson: _____ Date _____