

Bishopton Parish Council

Minutes of the Parish Council Meeting held on Wednesday, 15th February 2017 at 7:00pm in Bishopton Village Hall

Present: Cllrs: L. MacMahon [Chair], M. Moses, N. Melaney, J. Robins, C. Headlam & G. Preston.
D. Thorman [Parish Clerk].

1. Apologies for Absence: Cllrs. Brian Jones, Doris Jones & Steve York of DBC; Cllr. M. Moses.

2. Declarations of Interest in Items on the Agenda: None.

3. Previous Minutes:

The minutes of the previous meeting were read and approved and were duly signed by the Chairperson as a true record of the 18th January 2017 meeting.

4. Matters Arising from Previous Minutes:

- 4.1 Traffic Control Equipment – progress report & statistics. The Clerk reported results from the west end of the Village for January – 85 percentile speed = 32.5mph; maximum speed 55mph [10:15am on Thursday 26th Jan]; Average speed = 26.2mph; % over limit = 21-26%; Average speeder = consistent at around 34 mph.
- 4.2 Funds held for Young Persons of the Parish – play area - progress report. 4 Councillors and the Clerk had met with the school headmaster and 3 governors on 9th February 2017. The meeting had been cordial but it had been made plain that a shared playground would not be possible due to safeguarding concerns.
The Clerk agreed to resume making arrangements for the original site, initially by contacting DBC regarding any car parking issues and by re-establishing contact with the land owner's agent and then by pursuing planning consent.
- 4.3 Village Green annual inspection 2016; Works to footpath 11-17, and garage access to 11, High Street & Condition of footpath Nos. 3 – 7 The Green – progress report. The Clerk confirmed that he had completed a survey and had sent out enquiries to some 5 contractors.
- 4.4 Parish Neighbourhood Plan – progress report. Cllr. Melaney reported that he had made significant progress and that he would be in a position to send a first draft to the Clerk, for comment, by the end of the week.
- 4.5 Casual Vacancy – progress report - No volunteers had come forward.
- 4.6 Leaning tree – progress report. Cllr. Melaney reported that this work had been completed.
- 4.7 Bus Service. The Clerk reported that there had been no reply to his email to Stage Carriage and stated that he would write one more letter asking for a firm response on the matter.
- 4.8 Village Hall Committee 'gathering' – progress report. Cllr. Headlam reported that this would not take place but would be replaced by a coffee morning arranged by the Village Hall Committee.

- 4.9 VG Policy & New residents of properties fronting VG. The Clerk had distributed a schedule of all appropriate residents. This was agreed with some amendments and the Clerk agreed to write to all concerned in a similar manner to the original communications on the matter.

5. Planning Applications:

- 5.1 Notification of Planning Application decisions. DBC had provided a list of outstanding decision notices which the Clerk had downloaded from their website. He had been assured that future notices would be copied to him.
- 16/00589/FUL: 15 Town Farm Close extension – approved subject to basic conditions
 - 16/00728/TFC: 15 High Street tree felling – approved
 - 16/00915/FUL: Woogra Farm demolition and 4 dwellings – approved subject to conditions including materials; landscaping; surface treatments; window details; surface water drainage, & archaeological investigation.
 - 16/00949/FUL: 26 High Street change of use of garage and new garage - approved subject to basic conditions, new garage construction refused.
 - 16/00950/FUL: 26 High Street listed building consent - approved subject to basic conditions
 - 16/00552/FUL: 9 The Green demolition and 5 dwellings – refused, demolition of historic buildings; backland development [out of character], ecological considerations.

6. Matters Raised by Councillors & the Clerk:

- 6.1 PACT Meeting. Cllr. Preston reported that a meeting of the 'North Villages Group' had taken place on Thursday 9th February at Sadberge attended by only 4 people with no police presence. He had concluded that the police had no interest in the relevant rural issues and had decided to resign from future involvement. However he undertook to continue providing police reports to the Clerk for distribution to interested residents.
- 6.2 February Newsletter. The Clerk had distributed a draft newsletter for comment including reports on Community Speedwatch, the Children's Play Area, the Bus Service, the Annual Litterpick, the Annual Parish Meeting, Communication with Residents and the Casual Vacancy. He was asked to add items on Dog Fouling and the fact that the PC would no longer be providing twice yearly skips for residents' use.

7. Village Green:

- 7.1 Date of Annual Village Inspection. This was agreed for 6:00pm on Wednesday 5th April 2017.

8. Wind Farm Proposals:

- 8.1 Lambs Hill Liaison Committee. Cllr. Melaney reported that discussions at the most recent meeting had been limited to details of grant applications for the Community Fund. There was to be one more meeting in May after which the group would only meet if there were particular issues to discuss. The Clerk indicated that he had access to the online grant application form and would be submitting one to cover part of the cost of the works covered in item 4.3 above.
- 8.2 Moor House Liaison Committee. A meeting of the committee had been arranged for the same night as the PC meeting and would be discussing the PC's wish to be involved.

- 9. New Residents:** The Clerk was asked to deliver a welcome letter to 2 properties.

10. Financial:

- 10.1 2016/17 Budget Monitoring & Current Financial Position. The Clerk reported there being no change from the previous meeting.

11. Correspondence:

INCOMING

1. Email from Helen Crute of DAPC re Connecting the Tees Valley - Strategic Transport Plan Framework – 20.01.17
2. Email from Cllr. G. Lee of DBC re Big Spring Clean – 28.01.17
3. Copy email from resident re fly tipping – 04.12.17
4. Email from Helen Crute re DAPC meeting – 05.02.17
5. Email from Helen Crute re DAPC meeting minutes – 07.02.17
6. Email from Stephen Ragg of CDALC re training on Annual Returns and use of and holding of Reserves - 08.02.17

OUTGOING

1. Email to 'Connect2026' re Tees Valley Strategic Transport Plan – 27.01.17
2. Letter to Gwynn Dunn re ads in Parish News – 30.01.17
3. Letter to Richard Frankland re donation – 30.01.17
4. Welcome letter to new residents – 14.02.17

EMAIL CHAINS

1. 2 emails to / from Sandra Innes of DBC re leaves on paths – 18.01.17 to 02.02.17
 2. 2 emails from / to Cllr. B. Jones of DBC re Moor House Liaison Group – 21.01.17 & 27.01.17
 3. 7 emails from / to CLCA re various matters – 24.01.17 to 13.02.17
 4. 2 emails to / from Neil Parker re Bishopton Redmarshall CofE Primary School - shared use of playing field 25.01.17
 5. 8 emails from / to Carol Stenger re Bishopton Redmarshall CofE Primary School - shared use of playing field – 31.01.17 to 08.02.17
 6. 3 emails to / from Steve Brannan & Dave Mcgukin of DBC re parking at school – 02.02.17 to
 7. 3 emails to / from Brian Graham of DBC re damage to access across VG – 06.02.17
 8. 16 emails to / from groundworks contractors re VG minor works programme 2017 – 06.02.17 to 09.02.17
 9. 4 emails from / to resident re vehicle parking on pavement – 14.02.17
 10. 2 emails to / from James Eaglesham of Banks re Community Fund application – 14.02.17
- 11.1 Email from Cllr. Lee re Big Spring Clean Posters. Noted.
- 11.2 Email from CALC re the Plunkett Rural Co-operatives' Programme Call to Action. The Clerk noted that this organisation could provide help with Neighbourhood Plans and playgrounds.
- 11.3 Email from DAPC re meeting agenda. Noted.
- 11.4 Email from CALC – nominated representative. Noted, anyone interested to contact Clerk.
- 11.5 Email from CDALC – Training on Annual Returns and use of and holding of Reserves. Noted.
- 11.6 Email re parking on footpaths. A resident had reported concerns regarding a vehicle parked on and blocking a pedestrian footway. The Clerk was asked to inform the police.

12. Matters Dealt with During the Month:

- 12.1 Mud on road – Church View. DBC had agreed to place more planings.
- 12.2 Damage to access – 3A & 3 The Green. The DBC refuse wagon had again been seen to damage this access and the matter had been reported.
- 12.3 Milk Crates tipped in lay-by. This had been dealt with by a resident and the dairy had removed them.

13. Date of Next Meeting: Wednesday 15th March 2017, at 7:00pm, in the Village Hall.

The meeting closed at 8:08pm.

Signed: Chairperson: _____ Date _____