

Bishopton Parish Council

Minutes of the Parish Council Annual General Meeting held on Wednesday, 19th June 2019 at 7:00pm in Bishopton Village Hall

Present: Cllrs: M.Moses, N Melaney, L. MacMahon, J. Robins, D Latham, G. Preston, S.Harker
L Foggett [Parish Clerk].

Apologies for Absence: Cllr. Brian Jones of DBC

14. Declarations of Interest in Items on the Agenda:

14.1. There were none declared.

15. Previous Minutes:

15.1. The minutes of the previous meeting were read and approved and were duly signed by the outgoing Chairperson as a true record of the 15th May 2019 meeting.

16. Matters Arising from Previous Minutes:

16.1 Traffic Monitoring Equipment - progress.

The Unipart Dorman traffic monitor is repaired and fitted with Solar Panels. They are now going to install the new system on the pole on Mill Lane which will be installed on 21st June 2019. We have consulted with the resident of the bungalow on the corner of Mill Lane and Cobby Castle Lane. We are ready to place an order with Elan City for the other two monitors for the main rd, the two Evolis solar powered units for the two poles – one at each end of the village. The cost of these is £3664,66 excluding VAT. for which we have received a grant of £3000 from the wind farms. It was proposed that we accept this quote and proceed with the order. Proposed by Cllr. Robins and seconded by Cllr. Preston. The council also authorized the clerk to purchase the high torque clips recommended for these monitor units and solar panels at a cost of approximately £90 plus VAT. We will be calibrating and installing the units ourselves.

Cllr Preston asked about the progress of Community Speedwatch. Cllr Melaney will pursue this now that we have the requisite number of volunteers.

16.2. Funds held for Young Persons of the Parish - play area - progress report.
The council were very grateful for the attendance of Judith Turner of Stillington PC for her input at a meeting prior to the Parish Council meeting and her experience in establishing a playing field/playground in Stillington.

Our field is now all fenced in and the selectively weed killed and over sown with meadow grass. The second cut of the new surface is imminent. We are hoping that the grass surface will be usable this summer. There was some concern about people taking dogs into the playground.

It was resolved that the gates will be chained and padlocked and 'no dogs' signs will be displayed on the gates.

The clerk has applied for a completely separate bank account for the Playground/playing field and the monies set aside in the Parish Reserve account will be transferred to that account.



We are going to call a second public meeting about the Playground as the first was so poorly attended and hold it in the Village Hall (which the clerk will book) and then we hope to get the school involved also. Once the community have met we can move the project forward.

There followed some discussion about the timing of the public meeting and it was resolved that the Clerk will produce a flyer and posters and these would be distributed ready for a meeting on 29th June in the Village Hall at 9:30 am.

16.3 Bishopton Airfield - Progress Report

We are still waiting for the stone plinth to become available. This is ordered and paid for. Cllr Melaney will contact the quarry to find out progress.

16.4. The Castle sign

The Castle sign has been remade and collected by the clerk. Cllr. Melaney will arrange for it to be mounted on a plinth.

17 Planning Applications:

17.1 None

18 Matters Raised by Councillors & the Clerk:

18.1 PC Branding and the Village Website update

The clerk has set in motion the transfer from one.com to 1and1 Ionos by transferring the IPS Tag. We have asked one.com for a complete email backup before the transfer. There was some discussion about the website becoming more of a Village website and involving the community which we hope it will in the future.

18.2 Defibrillator for the Village

Cllr Harker reported that she had been approached with regard to Bishopton having a defibrillator available in the village.

The clerk reported on the recent installation of a defibrillator in Middleton St George and gave details of how that Parish Council had achieved getting the unit.

There was some discussion about the defibrillator and its use and it was decided to defer this as a project until after the playground was moved forward.

19 Village Green

19.1 Village Green Tubs, Planting and Trees

The clerk reported on an email received from Mr Vic Wright on 8th June regarding the replacement of the Rowan tree which had been planted some 3 years ago and which has since died. The Parish Council are happy for Mr Wright to replace this with another deciduous tree providing that it is an ornamental or dwarf variety and it is planted by a recognized tree specialist. Mr Wright will be contacted.



Clr MacMahon raised the issue of some of the lower branches of trees opposite the centre of the village green needing pruning at the bottom of the trees, Cllr Harker will look into this matter.

Clr Harker also said that she would try and contact the DBC arborist about the inspection of trees on the village green which we first asked for in November last year.

Village Green planting and maintenance of flower tubs

Clr Latham has once again taken charge of refilling the tubs with new compost and new plants for the tubs. The council expressed its thanks to Cllr Latham and her husband for expediting this.

The council agreed that both public houses in the village must be reminded that signage boards must be outside the pub and not opposite on the village green. Cllr Melaney will remind the landlords that they ~~must~~ have permission for signage on the village green.

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NO

19.2 Village green Bulbs.

Clr Robins expressed concern that the Borough Council had cut the village green too early before the bulbs had had a chance to die back. The clerk will contact the grass cutting force at the Borough Council to complain about this.

The council discussed the provision of wild flower beds. It was decided that we trial this in some areas of the new playing field.

20 Wind Farm Meetings

There was nothing to report.

Clr. Melaney reported on the open day at Moor House wind farm on 2nd July. This is open to the public between 13:00 and 15:00 on that day.

21 Financial

21.1 2019/20 budget monitoring & current financial position

The Clerk presented the forecast for the 2019/2020 year

21.2 Traffic Monitor payment

The clerk reported that the grant money for the original traffic monitor repair and upgrade had been received before the 31st March, whereas the payment was shown in the current year accounts.

The payments for the new traffic monitors was discussed in item 16.1

21.3 Invoice for Strimming the Village Green, Invoices for compost and flowers on the Village green.

We have received an invoice from M Leighton for strimming for £54 it was agreed to pay this, proposed by Cllr. Latham and seconded by Cllr. Moses.



Cllr Latham presented receipts for £84.45 for compost and plants for the tubs on the village green. This was paid – proposed by Cllr. Preston and seconded by Cllr. MacMahon.

21.4 Invoice for preparation of the Playing Field.

We have received an invoice for preparation of the playing field from Mark Leighton as per his quotation of £825 + VAT. It was agreed to pay this proposed by Cllr. Harker and seconded by Cllr. MacMahon. This will be paid direct from the new playground account when it is established.

21.5 Clerk's salary from April – June 2019

The Clerk presented his salary request for the quarter April – June 2019. It was agreed to pay this proposed by Cllr. Robins and seconded by Cllr. Moses

21.6 Organisation for Petty Cash

There has been no expenditure of petty cash.

22 Correspondence

INCOMING

1. Emails from DBC StreetScene re fly tipping 19/05/2019
2. Email from Geoff Baines re Village Hall Booking 20/05/2019
3. Email from NALC re Local Council Spotlight service 20/05/2019
4. Email from ICO confirming renewal for GDPR 21/05/2019
5. Email from Unipart Dorman on position of Pole for traffic monitor 22/05/2019
6. Email from Playforce re play equipment. 23/05/2019
7. Email from C Wall re playground meeting 23/05/2019
8. Email from NALC Newsletter 23/05/2019
9. Email from S Pilkington re playground meeting 27/05/2019
10. Email from DBC re election expenses 29/05/2019
11. Emails from councillors re election expenses 29/05/2019
12. Email from Schoolscapes re Playground equipment 29/05/2019
13. Email from Sovereign Play re Playground equipment 29/05/2019
14. Email from Lars Laj AS re Playground equipment 29/05/2019
15. Emails from councillors re playground meeting 30/05/2019
16. Email from SLCC Newsletter 02/06/2019
17. Emails from councillors re flyer for playground meeting 04/06/2019
18. Email from NALC Newsletter 05/06/2019
19. Email reminder from Zurich Insurance 05/06/2019
20. Email from Cllr MacMahon re Parish News. 06/06/2019
21. Email Confirmation of payment from Zurich Insurance 06/06/2019
22. Email from Cllr MacMahon re damaged road sign on Redmarshall Rd. 07/06/2019
23. Email from Paul Ibbertson of DBC re damaged road sign 07/06/2019
24. Email from Mr Vic Wright re Rowan Tree 08/06/2019
25. Emails from Cllrs re Defibrillator 11/06/2019
26. Email from External Auditor acknowledging receipt of accounts 12/06/2019
27. Email from Carl Reay re damaged road signs 12/06/2019
28. Email from Playforce re play equipment 13/06/2019
29. Email from HMRC re VAT return and claim 13/06/2019
30. Email from Parish News re updated information 13/06/2019
31. Email from PMPnameplates re castle sign 14/06/2019
32. Emails from Cllrs re cycling trials 16/06/2019
33. Email from Paul Ibbertson DBC re poles installation 17/06/2019
34. Quotation from Elan City re Evolis Traffic monitors 17/06/2019
35. Email from Peter Allen re DALC meeting on 24th July 18/06/2019

OUTGOING

1. Email to G Baines re July meeting 19/05/2019
2. Emails to Cllrs re poles for Traffic monitors 23/05/2019
3. Text to Village Hall re meeting 20/06/2019
4. Emails to Cllrs re meeting on 1st June 29/05/2019
5. Emails to Cllrs re election expenses 29/05/2019
6. Text to Village Hall re meeting 03/06/2019
7. Emails to Cllrs re rescheduled meeting and flyer for Playground 03/06/2019
8. Email to Paul Ibbertson DBC re damaged road signs 07/06/2019
9. Email to Paul Ibbertson -DBC re poles for Traffic monitors 07/06/2019
10. Email to Mr Vic Wright re Rowan Tree 11/06/2019
11. Emails to Cllrs re Defibrillator 11/06/2019
12. Email to Benson Wood re Clerks Salary 11/06/2019
13. Email to Parish News re updated information 13/06/2019
14. Email to PMPnameplates re castle sign 14/06/2019

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23 Matters Dealt with last meeting

- 23.1 The next meeting of the Darlington Association of Local Councils will take place on 24th July at Hurworth Grange
- 23.2 Cllr. MacMahon reported some Fly Tipping on the redmarshall rd. The Clerk will be report this to DBC.

24 Date of Next Meeting:

The meeting closed at 9:01 pm.

Next Meeting 7:00 pm on Wednesday 10th July 2019 in the Village Hall.

Signed: Chairperson: _____

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Date

10/7/2019