

Bishopton Parish Council

Minutes of the Parish Council Meeting held on Wednesday, 21st February at 7:00pm in Bishopton Village Hall

Present: Cllrs: L. MacMahon [Chair], N. Melaney, , J. Robins, C. G. Preston, D. Latham , Cllr B Jones of Darlington Borough Council and L.Foggett [Clerk to the Parish Council]

1. Apologies for Absence: Cllr M. Moses

Visitors: None

1.1

2. Declarations of Interest in Items on the Agenda: Cllr. Robins declared a non-fiscal interest in item 4.3

3. Previous Minutes:

The minutes of the previous meeting were read and approved by all Councillors. The minutes were then duly signed by the Chairperson as a true record of the 17th January 2018 meeting.

4. Matters Arising from Previous Minutes:

4.1 *Community Speed Watch – progress report*

Despite there having been a number of persons interested in the Community Speedwatch monitoring scheme, and these persons being contacted, no-one has contacted Cllr Melaney about the scheme. The councillors expressed their disappointment that residents were unwilling to participate.

The matter will be raised at the Annual Parish Meeting.

Cllr Preston reported that the traffic monitoring equipment was working and he tabled a traffic monitoring report. He expressed concern about the high volume of through traffic that was being returned by the equipment. The report detailed traffic analysis from 31st January until 21st February. Maximum speed on one day in early February was 60mph. The traffic monitoring reports will be brought to the Annual Parish Meeting. Councillors asked if a representative of the company that produces the equipment could provide some training on its use and interpretation of results. Cllr Preston will look into this.

4.2 *Funds held for Young Persons of the Parish – play area – progress report*

The Clerk has contacted the lessors' agent youngsRPS and asked them to contact their solicitors The Clerk has subsequently heard from Phill Newton, solicitor at DBC who is handling the lease negotiations. He has included the terms of our instruction to him and costs of £72.00 per hr – anticipated cost of approximately £320. He has contacted the Solicitor representing the vendor and has arranged for them to hold a cheque from the Parish Council for the lessors' legal and surveyors cost capped at £1500.00 plus VAT and £1000.00 plus VAT respectfully.

4.3 *Works to footpath 11-17, and garage access to 11 High Street and condition of footpath Nos. 3 – 7 The Green – progress report*

Mr Lonsdale from AWG has contacted the clerk and anticipated work commencing 2 weeks from 25th January. This has been further delayed by the weather.

4.4 *Parish Neighbourhood Plan – progress report*

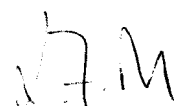
Councillor Melaney will forward details to the clerk of the documents to be filled in regarding the designated area. Once applied for we can move forward with the neighbourhood plan comprising our Parish and Great Stainton PC and Little Stainton PC.

4.5 *Casual Vacancy – progress report*

There have been no applicants as yet. The advert is still in place on the notice board and in the newsletter and it is also in the Parish News.

4.6 *'Battles Over' – progress report*

No further progress



4.7 *Bishopton Airfield – progress report*

Clr Melaney asked about progress with the plaque as the plinth was already to be ordered, and that this would have to be funded. The clerk has contacted Mr Bannerman of the ABCT as to the supply and delivery of the plaque, there has been no further progress. The clerk will contact Mr Bannerman again. The site for the stone (plinth) will be further discussed during the Village Green Inspection.

4.8 *Flag Pole Purchase – progress report*

The clerk has contacted HarrisonEDS of Darlington and received quotations for flagpoles ranging from £136.74 for a basic model to £280.90 for a commercial model with internal lanyards/ropes. Installation is quoted at £327.00 with a 2-4 week lead time (all prices are ex VAT). After some discussion it was decided to add this item to the Village Green Inspection for further investigation of height and wind, trees etc.

5. Planning Applications:

5.1 *Application Reference 18/00087/FUL Erection of two storey extension to rear of No 15 High St Bishopton*

After some discussion it was decided that the Parish Council had no comment to make about this application as it was seen as the same type of extension to the houses either side of this property.

5.2 *Application Reference:18/00066/FUL and 18/00065/LBC. 26 High Street Bishopton*

Following discussions and a close look at the application The Parish Council object to these planning applications and their reasons will be passed to DBC Planning Department

5.3 *Darlington Local Green Space Designation*

The Borough Council is seeking our views on potential sites for Local Green Space designation. This is to fit in with National Planning Policy Framework (NPPF)

The Council discussed this matter at length, The area central to the village, the Green and the fields around the Motte & Bailey are already designated as they are within the Conservation area. Possible areas that could be included would be the proposed playground to the north of the school off Cobby Castle Lane and Bishopton Lake. The criteria needs to be looked at before a final decision and an application made.

6. Matters Raised by Councillors & the Clerk:

6.1 *Data Protection*

The clerk tabled a document indicating the progress of identification of data and documents held by the Parish Council which come under the remit of the GDPR regulations. The clerk also reported on the imminent publication of 'A GDPR Toolkit of local councils' from NALC. This will form the basis of a reference work for the new regulations. Document will be kept for 6-7 years and arrangements for archive beyond that will be investigated.

6.2 *Playground - Community funding application*

A Community funding application is being held back until the lease agreement is finalised – see 4.2 above.

6.3 *Letter to MP re Council Support Grant*

The clerk has redrafted the letter to Mr. Phil Wilson and this was circulated. The Council agreed that the letter was substantial and agreed to the redraft which will be forwarded to the MP. A copy will also be taken by Councillor Jones to DBC

6.4 *The state of roads surrounding Bishopton*

The Clerk has had a reply from Mr. Dave Winstanley, Assistant Director Highways at DBC and some work has been carried out. Cllr Preston produced photographs of the serious flooding occurring on Mill Lane and this will be taken up with DBC. This will be forwarded to the highways dept. of the Borough Council.

7. Village Green

7.1 See 4.3 above

8. Wind Farm Proposals

8.1 *Lambs Hill Liaison Committee*

The next meeting will be in March 2018

The Parish Council have submitted a grant application in respect of the fencing and the groundworks for the new playground. New estimates were obtained for both of these works and included in the grant application. The new quotes for fencing was £2382 and the groundworks was £2023

8.2 *Moor House Liaison Committee*

The next meeting of the Moor House committee is on 18th April

The Council intend to bid for funding for the Airfield plinth and for further playground funding.

9. New Residents

9.1 *Welcome letter redrafted*

The Clerk has presented a redraft of the letter, this was approved by councillors and will now be sent out to new residents.

10. Financial

10.1 *2017/18 budget monitoring & current financial position*

The clerk distributed the current financial statement reflecting the raising of the cheque for £3000 made payable to BHP Law, the solicitors acting for the lessors'.

10.2 *Transparency Fund Grant progress report.*

Nothing to report.

11. Correspondence

11.1

INCOMING

1. Copy of email from Airfields of Britain Conservation Trust (ABCT) - RE: ABCT - Bishopton Airfield 17.01.18
2. Email from Pippa Smalling re – Big Spring Clean 18 01.17
3. Email from AWGunn re Village Green Works – hoping to start in 2 weeks 25.01.18
4. Email form CDCF re Grant Application to the Banks Community Fund 25.01.18
5. Email from R Wall re quotation for Playground Fencing 31.01.18
6. Email from E & M Leighton re quotation for Playground Groundworks 31.01.18
7. Email form CDCF acknowledging Grant Application to the Banks Community Fund 01.02.18
8. Email form CDCF acknowledging supporting documents for Grant Application to the Banks Community Fund 02.02.18
9. Email from youngsRPS -agent for lessor of playground 02.02.18
10. Email from Phill Newton re lease and supporting documents 02.02.18
11. Email from Sovereign compliance re playground equipment. 09.02.18
12. Email from Email from NALC re GDPR and the Information on Reporting Personal data breaches 12.02.18
13. Letter from DBC re planning application 18/00087/FUL 15 High St 08.02.18
14. Letter from DBC re planning application 18/00066/FUL 26 High St 12.02.18
15. Email from Phill Newton re lease out of office until 22.02.18 14.02.18
16. Letter from DBC re planning application 18/00067/LBC 26 High St 15.02.18
17. Email from Street Scene re signage damage at west end of village. Reference 101001479209 15.02.18
18. Email from Carl Reay documenting works to be carried out re101001479209 20 02.18

