

## **Bishopton Parish Council**

### **Minutes of the Parish Council Meeting held on Wednesday, 20<sup>th</sup> February 2019 at 7:00pm in Bishopton Village Hall**

**Present:** Cllrs: L MacMahon, M.Moses, , J. Robins , N Melaney. G Preston Cllr B.Jones of D.B.C.  
& L Foggett [Parish Clerk].

#### **1 Apologies for Absence; Visitors**

1.1 Cllr. D Latham There were no visitors.

#### **2. Election of Chair**

2.1 Cllr Geoff Preston was elected Chair and will remain in post until the beginning of the next Parish Council meeting in March

#### **3 Declarations of Interest in Items on the Agenda**

There were none

#### **4. Previous Minutes:**

4.1 Meeting on 16<sup>th</sup> January 2019\_

The minutes of the previous meeting were read and approved – proposed by Cllr McMahon and seconded by Cllr Robins and were duly signed by Cllr N Melaney the outgoing Chairperson as a true record of the 16<sup>th</sup> January 2019\_meeting.

#### **5. Matters Arising from Previous Minutes:**

5.1 **Progress report on speed monitoring equipment.**

We have now been awarded grant funding to a) repair our existing monitor and convert it to solar power and b) to purchase a second solar powered speed monitor.

We can now go ahead with our repair and conversion to solar power of our unit. The Council agreed to go ahead with this. The clerk will look into placing an order for this equipment.

The council discussed sourcing and purchasing two other speed monitoring units the same as those installed in Great Stainton using the grant of £3000 awarded by the Banks Fund (Lambs Hill) for further monitoring equipment. These units use larger poles and Cllr Jones and the Clerk will look into getting these changed by Darlington Borough Council

The Council discussed the possibility of 20mph in the village. Councillor Jones will make enquiries about this with the highways dept at DBC.

The Councillors are encouraged that we now have enough volunteers for Community Speedwatch. Cllr Melaney will co-ordinate getting forms submitted to send to Durham Constabulary for vetting.



5.2 **Funds held for Young Persons of the Parish – play area - progress report.**

The clerk reported that all the fencing work and work on the entrance was now complete and we have had an invoice from the fencing contractor – see item 10.3. The clerk will contact Banks funding regarding this invoice and the the award of £3000 in August of 2018 to cover this.

The clerk presented a breakdown of the funding and a balance sheet for the playground. This will be reviewed again at our next meeting.

There was some discussion about provision of the playground equipment and the size and establishment of a football playing area. It was suggested that the playing area be no larger than a 5-a-side pitch with corresponding markings and goals.

The clerk will actively seek out suppliers of Playground Equipment to get quotes for a playground area and equipment.

The clerk will write to all the residents who expressed an interest in forming a playing field management group.

5.3 **Casual vacancy – progress report**

We had not had any response to this as yet.

This can probably be left until after the election in May in the hope that we receive nominations for the full complement of seven councillors.

5.5. **Bishopton Airfield – Progress Report**

Cllr. Melaney has contacted the quarry again and we are now in a position to place an order for the plinth. The cost will be £200 plus VAT. This was approved by the Council proposed by Cllr McMahan and seconded by Cllr Moses and the order will be placed. Cllr Melaney will continue to liaise with the quarry.

**6. Planning Applications:**

6.1 There were no planning applications.

**7. Matters Raised by Councillors & the Clerk:**

7.1 **Traffic and Parking –**

Cllr Jones has had a reply from Andy Casey (Highways at DBC) regarding the speed limits and the police accident figures. We suggested that these figures were not accurate and sited the recent accidents in the village. N.B. The clerk has received an email about the recent accident from a concerned resident. Cllr Jones will discuss further with Mr Casey.

With regard to parking and enforcement, Cllr Jones has contacted the enforcement team at Darlington Borough Council who will make a visit to the village and assess the situation. He reported that they have already made a number of visits to the school area during the morning and afternoon times.

## 7.2 **Village Litter Pick 2019**

There was some discussion about the Village litter pick 2019. It was decided that the clerk will produce a flyer similar to that circulated last year. The Litter Pick will take place on Sunday 17<sup>th</sup> March at 10.00 am. The clerk will contact the Big Spring clean co-ordinator at DBC to arrange for litter picking materials to be delivered prior to that date and collection of bags thereafter.

## 7.3 **Election May 2019**

The clerk reported the details of the election for May 2019

The Election will take place on Thursday 2<sup>nd</sup> May 2019. Nominations must be received before 4:00pm on Wednesday 3<sup>rd</sup> April.

Nomination forms can be obtained after 18<sup>th</sup> March – The clerk will try to obtain nomination papers for candidates before then.

## 7.4 **Planning for AGM and Parish Assembly 2019**

The Parish Assembly will take place on Wednesday 15<sup>th</sup> May at 6:30 pm before the Parish AGM at 7:00pm

The Clerk will add a reminder to the flyer about the Village Litter Pick

## 8. **Village Green**

8.1

## 9 **Wind Farm Proposals**

9.1 There are no other decisions yet. The clerk has contacted Mr James Eaglesham about claiming the grant funding awarded. Moor House meet again 27<sup>th</sup> March

## 10. **Financial**

### 10.1 **2018/19 budget monitoring & current financial position**

The Clerk presented the forecast for the 2018/2019 year., and the current financial position. The petty cash account is holding £100.52

The separate set of accounts showing all the costs projections for the playing field/playground will be discussed again at the next meeting.

The Clerk reported that the Parish News Bank account has been changed again we will have to raise another cheque for £70.00. This was proposed by Cllr Moses and seconded by Cllr MacMahon

### 10.2 **Traffic monitor payment**

Reference section 5.1 The council have authorized the repair and upgrade of our old traffic monitor and the Clerk will place the final order based on the quotation given in the Summer of 2018 – that being a total of £2288.31 + VAT. This will be relayed to the Banks Funding for release of funds £2288 when we receive the invoice from Unipart Dorman.

### 10.3 **Invoice for Playground fencing**

We have received an Invoice for the fencing and groundworks – Phase 1 of the Playground Project from R Wall for £2832.30 +VAT. This will be relayed to the Banks Funding for release of funds £3000 on completion of the invoice.

#### 10.4 Invoice for Village Green Leaf Clearance

E & M Leighton have submitted an Invoice for the sum of £318 inc VAT for leaf clearance in December of 2018. It was proposed we pay this by Cllr Melaney and seconded by Cllr Moses.

#### 10.4 Organisation for Petty Cash

#### 10.5 Petty cash payments.

Two payments of £12.03 and £5.00 for printer inks.

The petty cash balance is standing at £100.52

### 11. Correspondence:

#### INCOMING

1. Email from Banks Funding Grant for traffic II 16.01.19
2. Email from Hardwick in Partnership re CLAC meeting 16.01.19
3. Email from Unipart Dorman re Traffic Monitors 18.01.19
4. Email from Sadberge PC Clerk Advertisement 18.01.19
5. Email from NALC Newsletter 18.01.19
6. Email from Peter Allen re DALPC meeting on 6<sup>th</sup> Feb. 18.01.19
7. Email from Unipart Dorman re Traffic Monitors 22.01.19
8. Emails from Councillors re Litter Pick 2019 21.01.19
9. Email from NALC Newsletter 23.01.19
10. Email from Cllr Melaney re Speedwatch 24.01.19
11. Invoice from R Wall re Fencing in Playground 25.01.19
12. Letter from Gwynne Dunn re Parish News 27.01.19
13. Telecon with Geraldine Twaites of Zurich Insurance re Playground 27.01.19
14. Email from Steve Ragg of DAIC re Mazars Audit 2019 04.02.19
15. Email from Banks Funding Grant for training 05.02.19
16. Quote email for Football Goals from Huck Group 05.02.19
17. Quote email for Football Goals from Mark Harrod 06.02.19
18. Quote from M Leighton for installation of Football Goals and marking & maintenance of pitch. 06.02.19
19. Email from Banks Funding Grant for Football Pitch 06.02.19
20. Telecon with James Eaglesham of Banks re grant awards 07.02.19
21. Email from Lynne Banks of DBC re Parish Elections 2019 12.02.19
22. Email from Dawn Huntrod re incident in the village 13.02.19
23. Email from TWM controls re school signs 14.02.19
24. Email from Cllr Jones re 20mph for village 18.02.19
25. Emails from Cllr Melaney re Airfield Stone and Castle monument sign 19.02.19
26. Email from Peter Allen minutes of DALPC meeting of 6<sup>th</sup> February 20.02.19

#### OUTGOING

1. Email to R Wall fencing re fencing out field 17.01.19
2. Email to Unipart Dorman re Traffic Monitors 20.01.19
3. Email to Cllrs re litter pick 2019 21.01.19
4. Email to James Eaglesham of Banks funding 06.02.19
5. Telecon with Evolis re Speed Monitors 06.02.19
6. Telecon with Unipart Dorman re Speed Monitors 06.02.19
7. Email to DALPC re grant funding 07.02.19
8. Email to Dawn Huntrod re traffic incident 14.02.19
9. Email to Cllrs re election 2019 14.02.19
10. Email to Cllrs re 20mph for village 19.02.19



## 12. Matters Dealt with since last meeting

### 12.1 Minutes of the meeting of DAPC

The Clerk reported that he was present at the meeting of the DAPC in Hurworth on 6<sup>th</sup> February. He reported that the talk by Mr Ron Hogg The Police & Crime commissioner for County Durham was most informative

### 12.2 The Motte & Bailey sign

The council were keen to progress the replacement of the sign. Cllr Melaney has almost completed the words on the sign and has sourced a company to replace it.

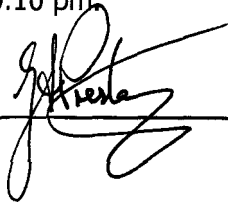
The company will reverse print the sign on 10mm Acrylic Laminate for the cost of £134 including delivery.

The clerk will generate an order for the company based in Morpeth. Once artwork is approved we will request an invoice from the company.

**13. Date of Next Meeting:** 7:00pm on Wednesday 20<sup>th</sup> March 2019 in the Village Hall.

The meeting closed at 9:10 pm.

Signed: Chairperson:



Date

20/03/2019